

Indy Reads Quarterly Progress Report

From _____ to _____ 20____

Tutor Name	Student(s) Name(s)	Date
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INSTRUCTIONS: With your student, review the last three months of your student's collection of work and complete the following progress report. Please include samples of your student's work and your student's reading list and return with QPR, to the Indy Reads office within two weeks of receiving the QPR. Call Indy Reads at 275-4040 with questions.

What activities and materials have you used?

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Laubach Way to Reading | <input type="checkbox"/> Challenger | <input type="checkbox"/> Reading For Today | <input type="checkbox"/> LEA Story |
| <input type="checkbox"/> KWL Chart | <input type="checkbox"/> Expand-a-Story | <input type="checkbox"/> Journals | <input type="checkbox"/> Using Color (overlays, highlighters, etc) |
| <input type="checkbox"/> Other: _____ | | | |

List any NEW reading and writing goals?

Reading:

Writing:

Please list significant achievements this quarter (*Finished a book or workbook, registered to vote, attained driver's license, etc.*)

Please list any external learning activities that you and your student have experienced the past quarter.
(Attended a play, visited a museum, Travels with Tom, Conner Prairie, etc.) **Were these activities beneficial?**

Are you and your student experiencing any barriers to learning? (Transportation, scheduling conflicts, family commitments, personality, etc.) **Please explain.**

Please report your Volunteer Hours for the past quarter.

Month: _____	Tutoring Hours _____	Prep Time _____	Travel Time _____	Other _____
Month: _____	Tutoring Hours _____	Prep Time _____	Travel Time _____	Other _____
Month: _____	Tutoring Hours _____	Prep Time _____	Travel Time _____	Other _____

Please list any materials that you or your student would like to borrow or purchase. Note if the materials are for you or your student, the level of materials, and any title information you have.

At which IMCPL branch would you like to pick up these materials? _____

Please share any questions, comments, or concerns.

Would you like to be contacted by a Tutor Mentor?

Yes

No

Would you like to be contacted by Indy Reads?

Yes

No

Please list any address, phone number or email changes.

Student's Name _____

Tutor's Name _____

New Address _____

New Address _____

New Phone Number _____

New Phone Number _____

New Email _____

New Email _____

It is EXTREMELY important that these reports be returned to the Indy Reads office AS SOON AS POSSIBLE. We rely on these reports to help us find out what our students/tutors are doing, the number of hours they are meeting, and the types of materials that are being used.

These reports are also required so that we can continue to get financial support to keep this wonderful program going. Please take a few minutes to complete the QPR. There are a variety of ways that you can submit this report:

Please return this report to:

**Indy Reads
Library Services Center
2450 N. Meridian Street / Indianapolis, IN 46208
Phone: 275-4040**

**You may also fax it to us at
; 317-229-4588**

Or, you can email the information to: office@indyreads.org