

Indy Reads Quarterly Progress Report

From _____ to _____ 20____

Tutor Name	Student(s) Name(s)	Date
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INSTRUCTIONS: With your student, review the last three months of your student's collection of work and complete the following progress report. Please include samples of your student's work and your student's reading list and return with QPR, to the Indy Reads office within two weeks of receiving the QPR. Call Indy Reads at 275-4040 with questions.

What reading tools have you used recently?

Real World (*newspapers, job-related materials, menus, etc.*):

ABILITY Collection and/or workbooks (*Challenger, Reading for Today, Laubach, Ability series books, etc.*):

Computer (*Visited the computer lab, programs used, web sites visited*):

Journal:

Other:

What are your short-term reading and writing goals? (A goal that you can achieve in the next 3 months)

Reading:

Writing:

What are your long-term reading and writing goals?

Reading:

Writing:

Please list significant achievements this quarter (Finished a book or workbook, registered to vote, attained driver's license, etc.)

Please report your Volunteer Hours for the past quarter.

Month: _____ Tutoring Hours _____ Prep Time _____ Travel Time _____ Other _____
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Please list any external learning activities that you and your student have experienced the past quarter.
(Attended a play, visited a museum, Travels with Tom, Conner Prairie, etc.) **Were these activities beneficial?**

Are you and your student experiencing any barriers to learning? (Transportation, scheduling conflicts, family commitments, personality, etc.) **Please explain.**

Please list any materials that you or your student would like to borrow or purchase. Note if the materials are for you or your student, the level of materials, and any title information you have.

At which IMCPL branch would you like to pick up these materials? _____

Please share any questions, comments, or concerns.

Would you like to be contacted by a Tutor Mentor? Yes No

Would you like to be contacted by Indy Reads? Yes No

Please list any address, phone number or email changes.

Student's Name _____

Tutor's Name _____

New Address _____

New Address _____

New Phone Number _____

New Phone Number _____

New Email _____

New Email _____

Please return this report via IMCPL interoffice mail at any branch location or by mailing it to:

Indy Reads – Literacy Services
Indianapolis-Marion County Public Library
2450 N. Meridian Street / Indianapolis, IN 46208
You may also fax it to us at 317-269-5220

Or, you can email the information to: literacy@imcpl.org